

GEORGIA STATE BOARD OF NURSING HOME ADMINISTRATORS
Meeting Minutes - July 23, 2014

The Georgia State Board of Nursing Home Administrators held a meeting on Thursday, July 23, 2014 at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, Chair
Terrell Cook
Henry Roberts
Pamela Griffin
Scott Kroell (by Teleconference)
Barbara Mitchell
Diane Patterson (by Teleconference)
Donna Huffstutler
Dr. Maranah Sauter (by Teleconference)

Board Members Absent:

Dennis Taylor, Jr., M.D.

Others Present:

Brig Zimmerman, Executive Director, HC-1
Stacey Mitchell, Board Support Specialist

Attorney General's Office:

Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum was present and called the meeting to order at 9:17 a.m.

Agenda: Approved with late agenda items added:

- Oath of Office for new Board members
- Election of a new Vice-Chair and Professional Practices Committee member

*The Georgia Board of Nursing Home Administrators would like to publically recognize and thank **Ms. Norma Jean Morgan**, a long standing Board member, for her unselfish service and dedication to all the Georgia licensed Nursing Home Administrators, and to the general public of the State of Georgia.*

Board Announcements:

Two new members have been appointed to the Board. Mr. Henry Roberts and Ms. Donna Huffstutler were introduced and welcomed to the Board. Mr. Scott Kroell has been reappointed for another term.

Mr. Henry Roberts executed the Oath of Office and was duly sworn in as a Board member of the Georgia Board of Nursing Home Administrators.

Ms. Donna Huffstutler executed the Oath of Office and was duly sworn in as a Board member of the Georgia Board of Nursing Home Administrators.

Assistant Attorney General Janet Jackson offered to present an orientation for the new board members during the next scheduled board meeting.

Board Chair Report:

- NAB Annual Meeting Report
- North Carolina – Request approval as an approved endorsement state

Approval of Minutes as amended:

- March 6, 2014

Mr. Cook motioned, Ms. Huffstutler seconded and the Board voted to approve the minutes as amended from the March 6, 2014 meeting. None opposed, motion carried.

Executive Director's Report:

- No report

Correspondence:

- NAB Exam Fee Increase from \$350.00 to \$375.00 effective 9/15/2014

Miscellaneous:

Mr. Zimmerman will have the 2015 board meeting schedule at the September board meeting. It was suggested that the board meetings be scheduled for Thursday's.

Executive Session:

Ms. Mitchell motioned, Mr. Cook seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's, and Cognizant reports. Voting in favor of the motion were Baxter, Cook, Huffstutler, Kroell, Roberts, Mitchell, Patterson, Sauter, Griffin.

At the conclusion of Executive Session on Wednesday, July 23, 2014, Ms. Baxter declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

Dr. Sauter motioned, Mr. Kroell seconded, and the Board voted to accept all recommendations on the Applications and AIT monthly reports as presented. None opposed, motion carried.

ADMINISTRATOR IN TRAINING – MONTHLY REPORTS

1. Ananaba, Gloria	Reports Approved
2. Callaway, Kathryn	Reports Approved
3. Coleman-Jenkins, Deborah	Reports Approved
4. Collins, Victoria	Reports Approved
5. Deese, Carlton	Reports Approved
6. Dykes, Michael	Reports Approved
7. Gerard, Jason	Reports Approved
8. Gilliam, Katherine	Reports Approved
9. Graybill, Patty	Reports Approved
10. Hammond, Tressa	Reports Approved
11. Lester, Mary	Reports Approved

12. Oden, Melissa	Reports Approved
13. Prosser, Arnetria	Reports Approved
14. Swann, Christan	Reports Approved
15. Umeda, Priscilla	Reports Approved

APPLICANTS FOR APPROVAL AS AN ADMINISTRATOR IN TRAINING:

1. M. B.	Approved for AIT Licensure
2. D. C.	Approved for AIT Licensure
3. J.D.	Pending additional information
4. J. G.	Pending additional information
5. P. G.	Pending additional information
6. R. L.	Pending additional information
7. V. P.	Pending additional information
8. S. W.	Pending additional information
9. V.T.	Approved for AIT Licensure

APPLICATIONS BY ENDORSEMENT:

1. Muhairwe, Moses	Approved for licensure
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APPLICANTS FOR NHA LICENSURE:

1. Teemer, Vickie C.	Approved for Licensure
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APPLICANTS FOR LICENSURE BY REINSTATEMENT:

1. Davis, Wanda	Approved for licensure
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Renewal Issues:

L. P. Disclosure

Ms. Huffstutler motioned, Mr. Cook seconded, and the Board voted to accept the recommendations to refer the matter to the AG's office. None opposed, motion carried.

Professional Practice Committee Report:

Cases closed, no additional actions required – DCH Surveys/In Compliance-Pending Additional Information:

- NHA140007, NHA140016, NHA140018, NHA140019, NHA140021, NHA150001

Mr. Kroell motioned, Ms. Huffstutler seconded, and the Board voted to accept the recommendations on the Professional Practice Committee report as presented. None opposed, motion carried.

Attorney General's Report:

Ms. Janet Jackson, Assistant Attorney General provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Mr. Cook motioned, Ms. Huffstutler seconded, and the Board voted to accept the Attorney General's Report as presented. None opposed, motion carried.

Executive Session Minutes:

- March 6, 2014

Ms. Mitchell motioned, Mr. Cook seconded, and the Board voted to approve the March 6, 2014 Executive Session Minutes as amended. None opposed, motion carried.

Officer Election:

Mr. Cook motioned, Mr. Henry seconded, and the Board voted to elect Ms. Barbara Mitchell as Vice-Chair of the Georgia Board of Nursing Home Administrators. None opposed, motion carried.

Professional Practices Committee Member Selection:

Mr. Cook motioned, Mr. Henry seconded, and the Board voted to select Ms. Barbara Mitchell to serve on the Professional Practice Committee along with Mr. Cook and Ms. Baxter. None opposed, motion carried.

With no additional Board business requiring discussion, Mr. Cook motioned, Ms. Mitchell seconded, and the Board voted to adjourn today's meeting at 11:03 a.m.

The next scheduled Board meeting is September 4, 2014, in the PLB Board offices, Macon, GA

Minutes recorded by:	Stacey Mitchell, Board Support Specialist
Minutes reviewed and edited by:	Brig Zimmerman, Executive Director

BARBARA BAXTER
Chair

BRIG ZIMMERMAN,
Executive Director, Healthcare 1

These minutes were approved on October 23, 2014